



**Agenda  
Management Committee Meeting**

**COST Action no. TU1303**

**Action Title: Novel structural skins: Improving sustainability and efficiency through new structural textile materials and designs**

**Venue Brussels, Country Belgium: 29 September 2014**

1. Welcome to participants
2. Adoption of agenda
3. Approval of minutes of last meeting (25<sup>th</sup> March 2014, Berlin)
4. Update from the Action Chair
  - a. Status of Action
    - participating countries
    - new contacts: approval of new members
  - b. Action budget status
  - c. Short-term scientific missions (STSM) status and new applications
5. Promotion of gender balance and of Early Stage Researchers (ESR)
6. Update from the Grant Holder
7. Update from the COST Office
8. Update from the DC Rapporteur
9. Annual Progress Conference (preparation and/or feedback from DC meeting Paris)
10. Follow-up of MoU objectives
  - a. Progress report of working groups
  - b. Website, logo, flyer
11. Scientific planning
  - a. Scientific strategy
  - b. Action Budget Planning
  - c. Long-term planning (including anticipated locations and dates of future activities)
  - d. Dissemination planning (Publications and outreach activities)
12. Non-COST applications to the Actions
13. Actions from the 2<sup>nd</sup> SC-meeting (25<sup>th</sup> March 2014, Berlin)
14. Location and date of next meeting
  - a. Planning of the next WG meetings
  - b. Next MC meeting
15. AOB
16. Summary of MC decisions
17. Closing

